

**HAGERSTOWN COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MINUTES**

*Work Session  
December 19, 2023*

A work session of the Board of Trustees of Hagerstown Community College was held on Tuesday, December 19, 2023, in the Career Programs Building Room 211 and 213, beginning at 11:30 am. In attendance:

Board Members

Austin Abraham  
Carolyn Brooks  
James S. Klauber, Secretary / President  
Paula Lampton, Vice Chair  
Thomas Newcomer  
L. William Proctor, Jr., Chair  
Gregory Snook  
John Williamson

HCC Affiliates

Vidda Beache – Dean of Distance Learning  
Eric Byers – Director of Public Safety  
Jamie Cannon – Labor Relations, General Counsel  
Jennifer Childs – Executive Director of Human Resources  
Rebecca Shives – Recording Secretary

**Call to Order**

Chair Proctor presided and convened the work session at 11:46 am.

**Policies for Review**

***Policy 4040 – Code of Student Conduct***

Dean Beache discussed changes to the policy to add language pertaining to the usage of AI. The Board had no objections to the updated verbiage.

***Policy 8068 – Freedom of Expression on Campus (Revised title from “Expressive Activity”)***

Director Byers and Ms. Cannon discussed updates to this policy. These changes included definitions pertaining to the policy and defining internal versus external users as well as how the policy affects them. The updated verbiage is to show the college’s neutral

viewpoint and clarify any confusion in previous versions. After discussion, the Trustees asked footnotes 1 and 3 be updated. This will be updated for the next meeting.

**Adjournment to Closed Session**

There being no further business or discussion, the work session was adjourned at 12:19 pm.

Respectfully submitted,



James S. Klauber, PhD  
President/Secretary